

The Parks and Recreation District 3 met in a regular meeting on Monday, February 19, 2024, at 5:30 p.m. at the North Park Multipurpose Recreation Facility located at 30372 Eden Church Road in Denham Springs, La.

The meeting was called to order by Chairman, Julie Dyason-Norris, noting that any public may comment on any agenda item or resolution during discussion period for same. Present-J.Dyason-Norris, S.Elliott, R.Riley, Jr., Roni Juneau, J.Mallett, K.Anderson, B.Pitre Absent-none  
Management Employees of the District  
Public-Trey Sanders, Hannis T.Bourgeois, CPA's  
L.M. Lockhart Advisory Committee-Daniel Landry, Melvin Jackson, Mrs. Ray Riley Sr.

Prayer was led by Administrative Treasurer and the pledge was given.

Chairman welcomed Mr. Blaine Pitre to the board upon his recent appointment by the Livingston Parish Council. Mr. Pitre shared his past history with the District.

There were no public comments, so Chairman moved to the next agenda item.

Motion to adopt the minutes of the 1-8-24 meeting as mailed with no public comment by S.Elliott seconded by K.Anderson Vote passed Yeas- J.Dyason-Norris, S.Elliott, R.Riley Jr., R.Juneau, J.Mallett, K.Anderson, B.Pitre Nays-none Absent-none

Trey Sanders of H.T.Bourgeois presented an audit engagement proposal and an audit engagement proposal for the AUP audit for a two year period beginning in 2023. He explained the proposal noting that the 2023 year had been previously approved for the financial audit only.

Motion to approve the engagement of H.T.Bourgeois CPA's to perform both the financial and AUP audits for 2023 and 2024 periods as proposed with no public comment by S.Elliott seconded by J.Mallett Vote passed Yeas- J.Dyason-Norris, S.Elliott, R.Riley Jr., R.Juneau, J.Mallett, K.Anderson, B.Pitre Nays-none Absent-none

A financial report was provided for the January period of operations and budget line item comparisons for the year were noted by the Administrative Treasurer.

Motion to approve the financial report for January, 2024, with no public comment by J.Mallett seconded by S.Elliott Vote passed Yeas- J.Dyason-Norris, S.Elliott, J.Mallett, R.Riley Jr., R.Juneau, K.Anderson, B.Pitre Nays-none Absent-none

Superintendent introduced Mrs. Krista Adams who gave the board an update on the purple martin project at Northpark. She explained her focus on the colony and the nest areas. She stated that she continually seeks donations for underwriting the project and summarized the actions planned for in 2024.

Superintendent reported on progress of planning for a walking trail at South Park to be constructed by staff (rustic type of trail along with solar lighting). He is exploring the wifi potential for this park for safety.

\*Superintendent covered the research on pickle ball court renovation at Southpark for 2 courts which is estimated around \$17,000 to \$19,000 with a turnkey specification. Superintendent is also researching pricing on using a portion of the existing tennis courts for outdoor pickle ball court use at Northpark. The estimate is around \$1,000 per court and he noted this area already has lighting. Board discussed the proposal.

Motion to authorize Superintendent to secure 3 quotes at the most advantageous price and shorter completion date to perform the construction of two pickle ball courts to be located on the existing pad at Southpark and to secure three quotes for renovating 6 pickle ball courts on top of the existing tennis court area at Northpark with no public comment by S.Elliott seconded by R.Juneau Vote passed Yeas- J.Dyason-Norris, S.Elliott, J.Mallett, R.Riley Jr., R.Juneau, K.Anderson, B.Pitre Nays-none Absent-none

Superintendent reported on maintenance projects and noted that basketball will end soon.

\*He stated that field 6 is nearing project completion and that park grass damage was severe due to past summer drought. He covered actions for the large baseball field to make it a multi-sport use area including plans to remove bleacher boards and grass adjustments. Board discussed the timing of renovation to the field.

\*He reported on general flyer information about the Pards system and for educational opportunities for the public.

Sharon Elliott requested information on adding electrical service at Southpark. It was noted in discussion that a whole new service would be required to provide additional electrical since our current services are minimum.

Sharon Elliott also commented on the work performed by John Baio on public information posting on the Playmetrix software for the District.

Director, John Arbor, reported that spring soccer registration has more than 800 participants and that registration for baseball/softball/T-ball is open through 3-15-24. He stated that league play will conclude this year around 5-31-24.

\*He reported on affiliation research with the Little League organization is underway.

\*He noted that registration for summer camp began on 3-8-24.

Karen Anderson commented on one employee's fine example as a teaching role model referee during basketball sessions.

She left the meeting at this time.

Paige Frederick reported that new equipment was recently received. She stated that on the first Friday a pickle ball night will begin for the membership of FAQ.

She noted that the pool was down for maintenance for some weeks, but repairs were completed (refurbishments were a success).

She noted that new promotions will begin in the spring.

Stephanie Morris stated that The Pines is kicking off the scramble session on 3-20-24 and that the greens are in excellent shape this year. She noted that 14,460 rounds of golf were played in 2023. She noted that she will continue to seek the final quotes on lease contract regarding the rental cart units for board consideration

There was no report for Southpark.

Melvin Jackson of the L M Lockhart Advisory Committee presented a copy of the past month's committee minutes and noted officers elected and verbally recommended an official listing of committee members. He discussed utilization of the L M Lockhart Park and the board made comments. The formal written membership listing for the L M Lockhart Advisory Committee will be presented in March for board consideration for appointment.

Charman presented full committee appointments for 2024 for 8 committees and she discussed the original master plans from past years.

Under Old Business, Blaine Pitre requested information on the out of district fee policy. Chairman explained the history and legal parameters for the policy. Blaine Pitre also recommended to discuss the traffic flow issues at the entrance to the Northpark during high peak use (soccer example). Superintendent agree to research potential of using Aqua Pards entrance at times.

Superintendent also reported that a DOTD road contractor will be replacing a section of fencing on Lockhart soon.

Motion to adjourn the meeting with no public comment by R.Riley, Jr, seconded by S.Elliott Vote passed Yeas- J.Dyason-Norris, S.Elliott, R.Riley Jr., J.Mallett, R.Juneau, B.Pitre Nays -none Absent-none Not voting-K.Anderson



---

Randall Smith Administrative Treasurer

**Next meeting will be held at 5:30 PM on Monday, March 11, 2024**