

ANTHONY "TONY" DUGAS RECREATION CENTER RENTAL RATES

DEPOSIT- \$200.00

This deposit is to hold the date of your event and will be given back to you 2 to 3 business days after your event; so long as there is no damage is done and the building is left in the shape you found it.

ROOM C,D&E:

Each room will hold approximately 50 people (25 if sitting).

C,D&E RATES:	RESIDENT	NON-RESIDENT	NON-PROFIT RESIDENT	NON-PROFIT NON-RESIDENT
1 ROOM 26' X 32'	\$225.00	\$340.00	\$125.00	\$190.00
2 ROOMS 26' X 64'	\$275.00	\$415.00	\$150.00	\$225.00
3 ROOMS 26' X 96'	\$325.00	\$490.00	\$175.00	\$265.00

NON-PROFIT RATES:

All non-profit groups must present a valid tax identification number to receive the non-profit rate.

DAY-TIME RATES:

Daytime rates are the same as the non-profit rate. The daytime rate applies to rentals that occur in rooms C, D & E and occurring between the hours of 8:00 am-5:00 pm.

AUDITORIUM RATES:

The Auditorium will seat approximately 1,060 people in the bleachers and 800 theater style.

GYM RATES:	RESIDENT	NON-RESIDENT	NON-PROFIT RESIDENT	NON-PROFIT NON-RESIDENT
GYM RATES:	\$625.00	\$940.00	\$325.00	\$490.00

ADDITIONAL RATES:

PARDS does not provide pans and utensils. Set up fee waived if the group sets up themselves.

ADDITIONAL RESIDENT NON-RESIDENT FEES:

KITCHEN	\$50.00	\$75.00
SET-UP (AUDITORIUM)	\$150.00	\$225.00
ELECTRICAL CORD	\$50.00	\$75.00

SECURITY:

PARDS reserves the right to require groups Security personnel for any event. Security personnel must be provided if alcohol is served. There must be at least one security personnel for every 200 people in attendance. The security personnel must be approved by PARDS.

ADDITIONAL EQUIPMENT:

The following equipment is available for use at no extra charge. Any damage done to the equipment will be the responsibility of the Renter.

12' RECTANGULAR TABLES	35
72" ROUND TABLES	28
60"X 70" OVAL TABLES	13
6' RECTANGULAR TABLES	1
8' RECTANGULAR TABLES	4
SERVING TABLES	4
METAL FOLDING CHAIRS	350
PODIUM WITH LECTERN	1
12' PROJECTOR SCREEN	1
CORDLESS MICROPHONE	1
STAGE EXTENSIONS (6X8FT) & (2FT TALL)	8
CHOIR STANDS	8

ANTHONY "TONY" DUGAS RECREATION CENTER RENTAL INFORMATION SHEET

Name: _____

Address: _____

Phone Number: _____

Date of Rental: _____ Type of Event: _____

Number of People: _____ Security: Yes No

Rooms Rented: _____

Time In: _____ Time Out: _____

Deposit:

Date: _____ Amount: _____ Balance: _____ Receipt #: _____ Check #: _____

Mail Refund: Yes No Date Mailed: _____

Payment 1:

Date: _____ Amount: _____ Balance: _____ Receipt #: _____ Check #: _____

Payment 2:

Date: _____ Amount: _____ Balance: _____ Receipt #: _____ Check #: _____

ROOM SET UP

Mark Amount Needed

METAL FOLDING CHAIRS _____	12' PROJECTOR SCREEN _____
12' RECTANGULAR TABLES _____	12' PROJECTOR SCREEN _____
72" ROUND TABLES _____	CORDLESS MICROPHONE _____
60" X 70" OVAL TABLES _____	STAGE EXTENSIONS (6X8FT) & (2FT TALL) _____
6' RECTANGULAR TABLES _____	PODIUM WITH LECTERN _____
8' RECTANGULAR TABLES _____	CHOIR STANDS _____
SERVING TABLES _____	